

Payment Request Form – Form B

Commercial EV Program



If the project has an approved Roseville Electric Reservation of Incentive and the project is complete, please submit the following documents:

Completed Payment Request Form - Form B

Copy of project contract(s) and/or invoices for all vehicles and equipment (must include make, model, cost, and VIN or EVSE serial number, GPS coordinates) and executed EVSE contract (if a public agency, proof of issued RFP)

Photos of all fleet vehicles and/or installed EVSE

Copy of Roseville Building Division signed final permit or PE Stamp for self-certifying agencies (applicable to charger rebates only)

Updated site plan (applicable to charger rebates only)

Photo of meter if new meter is required (applicable to charger rebates only)

W-9 tax form for incentive payment payee

By Mail: 116 S. Grant Street Suite 100 Roseville, CA 95678

By Email: elecbizrebates@roseville.ca.us

**Important – Applicants are advised to retain a copy of this completed application and copies of all attachments submitted to Roseville Electric Utility for record keeping purposes. This application and all documents submitted will not be returned.*

PROJECT SITE INFORMATION		
Project address	City	Zip
Roseville Electric Utility Account Number		
INCENTIVE PAYMENT PAYEE		
Check recipient	Email	Phone
Payment mailing address	City	Zip
PROJECT PARTICIPANTS (ONLY REQUIRED IF THERE HAVE BEEN CHANGES TO PARTIES)		
APPLICANT		
Organization name	Contact name	
Email	Phone	
Address	City	Zip
HOST CUSTOMER		
Same as applicant		
Organization name	Contact name	
Email	Phone	
Address	City	Zip

FLEET EQUIPMENT OWNER

Same as applicant

Organization name	Contact name	
Email	Phone	
Address	City	Zip

EVSE EQUIPMENT OWNER

Same as applicant

Organization name	Contact name	
Email	Phone	
Address	City	Zip

EVSE INSTALLER

Same as applicant

Organization name	Contact name	
Email	Phone	
Address	City	Zip

INCENTIVE PAYMENT REQUEST SIGNATURE AND TERMS AND CONDITIONS ACKNOWLEDGMENT

As a condition of participation in the Roseville Electric Commercial EV program, all parties below acknowledge and agree to the full terms and conditions signed in the original Reservation of Incentive.

The installation and/or equipment provided have been completed as contracted and are operational. The payee warrants that all applicable city/county/state building and other permits have been obtained and finalized. The installed measures matches the incentive basis on the Reservation of Incentive except as communicated in writing to Roseville Electric Utility.

Incentive Payee Signature	Date
Host customer Signature	Date